

UPPER ALBANY MAIN STREET
COMMERCIAL FAÇADE PROGRAM
APPLICATION FORM 2014-2015

To be eligible to apply for the UAMS Commercial Façade Program, you must own a building or business in the Upper Albany neighborhood. See the neighborhood map highlighting the boundaries. In addition to being located in Upper Albany, your building and/or business must be primarily used for commercial activity, and must comply with both the Program Guidelines and the Design Guidelines. These guidelines are available for review at www.upperalbany.com.

APPLICANT INFORMATION

Application Date: _____

Name of Applicant (i.e. property owner, business owner, contact person):

Applicant's Mailing Address: _____

(address, city, state, zip code)

Applicant's Telephone Number: (B) _____ © _____

Applicant's Email Address: _____

You are: (check one or more): Property Owner ___ Business Owner ___ Contact Person ___

PROPERTY OWNER INFORMATION

You do not need to fill out the section below if you are both the applicant and the property owner. Please check here if the applicant and property owner are the same person. _____ Skip down to "Contact Information".

Name of Property Owner: _____

Property Owner's Mailing Address: _____

(address, city, state, zip code)

Property Owner's Phone Number: _____

Property Owner's Email Address: _____

CONTACT INFORMATION

If we have questions regarding your application, who shall we contact?

Contact Name: _____

Contact Address: _____

(address, city, state, zip code)

Contact Phone Number: _____

Contact Email Address: _____

BUSINESS & BUILDING SEEKING GRANT

Name of business owner: _____

Name of business seeking façade improvements: _____

Address of building where façade improvements are desired:

(address, city, state, zip code)

Type of Business: Retail ____ Service ____ Professional ____ Nonprofit ____ Other ____

What year was this business established at this location? _____

What is the zoning district of this property? _____

Are there any code violations currently registered against this property? ____ Yes ____ No

If yes, describe &/or attach documentation: _____

GENERAL INFORMATION:

1. Is the application for a single-tenant or multi-tenant building? Single-tenant _____ Multi-tenant _____

2. Is the building occupied or vacant? Occupied _____ Vacant _____

3. If occupied, provide the name of the business(s) and the business type(s):

Name(s): _____

Type(s): Retail ___ Service ___ Professional ___ Nonprofit ___ Other ___

If vacant, is the building currently in habitable condition? Yes ___ No ___

If not presently habitable, will you be making improvements concurrently with your façade grant improvements to make the building habitable? Yes ___ No ___ **If no, then explain on an attached page.*

4. If vacant, do you currently have a signed lease with a business to occupy the building? Yes ___ No ___

5. If you have a lease, state the company &/or business name & describe the business.

Name & Description _____

Type: Retail ___ Service ___ Professional ___ Nonprofit ___ Other ___